

EXTERNAL MEDIATOR EXPRESSION OF INTEREST

The ACT Magistrates Court seeks expressions of interest from qualified mediators to join a panel to assist in early resolution of civil matters within the Court's jurisdiction.

The closing date for expressions of interest in **4:00pm 29 November 2024**.

Applicants should:

- Be registered as a nationally accredited mediator; and
- have experience as a mediator or possess relevant equivalent experience; and
- be admitted, or eligible for admission, as a legal practitioner of the High Court of Australia or the Supreme Court of an Australian State or Territory

Experience in civil litigation in the ACT is desirable.

Panel members are engaged on the following terms:

1. The panel will be engaged for a period of three years unless otherwise agreed between the mediator and the Registrar of the Court.
2. Mediation blocks will generally be allocated to mediators at the discretion of the Registrar of the Court at the commencement of each year, subject to change by agreement throughout the year.
3. There is no guarantee of the quantity of work that will be allocated to panel members.
4. Mediations are to be held in person in the ACT Law Courts facility unless otherwise agreed in advance by the parties and the mediator.
5. Mediations are a maximum of 4 hour duration unless agreed between the parties and the mediator. Ordinarily, two mediations will be listed per day during a block period.
6. The mediation fee is \$1500 (inclusive of GST) per mediation, regardless of complexity. If a mediator is not registered for GST, the fee is \$1350 (the mediator must notify the Court if this applies).
7. Parties will pay the fee directly to the mediator in accordance with the timeframe ordered by the Court on an equal share basis. This is generally 28 days prior to the mediation, or for a mediator who is Counsel, 7 days after the remittance of an invoice at the conclusion of the mediation.

The contact person for this role is:

Emma Knowles, 6205 7962, EmmaA.Knowles@courts.act.gov.au

Applications should be addressed to:

**The Registrar
ACT Magistrates Court
4 Knowles Place
Canberra ACT 2601
Email: mediation@courts.act.gov.au**